

**West Deptford Soccer, Inc.**  
**PO Box 132**  
**Thorofare, NJ 08086**



**BY-LAWS**

**27 March 2017**

**ARTICLE I – Name**

The name of this organization shall be West Deptford Soccer, Inc. (WDSI).

**ARTICLE II – Purpose**

The purposes for which this organization is formed are:

- (01) To provide a supervised and competitive soccer program under the rules and regulations of the New Jersey Youth Soccer Association.
- (02) To promote and foster in boys and girls, participating in the organizations activities, fair play and respect for authority, so as to enable them to become good citizens.
- (03) To construct, own, or lease soccer fields and facilities as may be desirable to promote the primary purposes of this organization.
- (04) To make and perform contracts of every kind for any lawful purpose, without limit as to amount, with any person, firm, association, corporation, municipality, state, government municipal or political sub-division.

Notwithstanding the foregoing statement of purpose of this organization, it is expressly understood that this organization shall not engage in any activity for the profit of its members or distribute any gains, profits, or dividends to its members, except on dissolution and winding up. Upon dissolution all remaining assets will be distributed to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at that time qualify as an exempt organization or organizations under Section 501 (C) 3 of the Internal Revenue Code, as the Board of Directors shall determine.

**Article III – Membership**

(01) Residency

The membership of the organization shall be filled from the residents of West Deptford Township as determined by the physical boundaries of said township as set forth on the official map of the county of Gloucester in the State of New Jersey, and such other residents as may be approved by the Board of Directors.

(02) Player - Member

Any boy or girl meeting the requirements of the New Jersey Youth Soccer Association and resides within the authorized boundaries of the organization, as set forth above, shall be eligible to compete in the organization's activities.

**(03) Adult Members**

Any adult person (18 years of age or older, board member, coach, team manager, parent, trainer) actively interested in furthering the objectives of the organization may become a member.

**(04) Good Standing**

A member is in good standing upon complying with the requirements set forth by the Board of Directors and has no fees or fines owed to the club.

## **Article IV – Registration Fees and Charges**

**(01) Registration Fees**

- (a) Player members will be required to pay a registration or playing fee, which will be determined by the Board of Directors prior to the beginning of any membership period.
- (b) Fees must be collected in order to have the director issue the player's pass to the coach.

**(02) Fines**

- (a) Fines incurred by coaches or parents must be paid by the offending person to be a member in good standing. The passes will be pulled until said fine is paid. For a coach, their coach's pass for a parent all the player passes of their children.

## **Article V – Meetings**

**(01) Annual Meeting**

There shall be an annual meeting the second Wednesday of December in each year for the following purposes:

- (a) Receiving the annual reports of directors and committees and the transaction of other business.
- (b) The election of the members of the Board of Directors.
- (c) To conduct business as required before the annual meeting.
- (d) It shall be the responsibility of the outgoing Board of Directors at the Annual Meeting to provide a summary of the year's operation, including a financial statement covering all monies and properties. The summary shall be comprehensive so as to be meaningful to the general membership.
- (e) The Board of Directors shall determine Method of notice of the annual meeting.

**(02) Regular Meetings**

- (a) Regular meetings shall be held monthly, March through November, at such time and place as determined by the Board of Directors.
- (b) The Board of Directors shall determine Method of notice of regular meetings.

**(03) Special Meeting**

- (a) The Board of Directors may call special meetings.

(b) Special meetings may be called upon a written request of twenty (20) members. Upon such request, the Board of Directors shall call a special meeting to consider a specific subject. No other business other than that specified in the notice of the meeting shall be transacted at any special meeting of the members of the organization.

(c) The Board of Directors shall determine Method of notice of special meetings.

(04) Quorum

(a) Regular Meeting – The presence of at least a majority of the Board of Directors and seven other adult members, in good standing, shall be necessary to constitute a quorum.

(b) Annual Meeting – The presence of at least a majority of the Board of Directors and fifteen other adult members, in good standing, shall be necessary to constitute a quorum.

(05) Voting

(a) Each adult member, including the Board of Directors, having complied with Article IV, shall be entitled to vote at any meeting with the exception of electing officers.

(b) For the purpose of electing officers, each individual who will be voting must be an adult member in good standing that has attended at least two regular meetings during the current election year.

(c) Any person nominated for office must have attended two meetings.

(d) Official absentee ballots are available through the election committee for hardship cases, provided a written explanation is submitted to the election committee.

(e) A simple majority vote of those present will rule on all matters other than those related to By-Laws and Policies.

(06) Rules of Order

Meeting will be conducted in an organized manner applying Robert's Rules of Order.

## **Article VI – Board of Directors**

(01) Number of Directors

(a) The Board of Directors will consist of the officers of the organization: President, Vice President, Secretary, Treasurer, Registrar, Field/Equipment Coordinator, Boys Director, Girls Director, Micro/Intramural Director, and appointed trustees.

(b) The members of the board shall, upon their installation, enter upon the performance of their duties and shall continue in office until their successors shall be duly elected and qualified.

(02) Election of Directors and Term

(a) The Board of Directors shall be elected at the annual meeting to be held in December by secret ballot of all the members in good standing.

(b) The Board of Directors shall be elected for a term of two years by class to begin February 1<sup>st</sup>, unless a proper election has not been held. In such cases, the terms are extended until an election is conducted. At the

expiration of the term, any officer may be re-elected. The remaining class of directors will be elected for two years the subsequent year.

- (c) Directors will be elected in two groups for two-year terms. Each group shall be termed a class consisting of ½ the board.
  - a. First Class – President, Girls Director, Micro/Intramural Director, Registrar, and Secretary.
  - b. Second Class – Vice-President, Boys Director, Treasurer, Director, Equipment / Field Coordinator.
- (d) To be eligible to run for the President 's Position, on the Board of Directors, a nominee must have served a prior term as any member of the Board of Directors during the previous three years.
- (e) Nominations for candidates for the Board of Directors positions that are up for election will be accepted starting at the October General Meeting and continue through the close of the November general meeting. Nominations can be made at either general meeting, or by e-mail, phone, fax, or letter to the secretary or any member of the election committee.
- (f) At the close of the November General Meeting, the Election Committee will make ballots to be used at the December Annual meeting or by an absentee voter that complies with the provision set forth in these By-Laws.
- (g) If there are no contested seat, then the board can dispense with the December meeting.

#### (03) Duties of the Directors

The Board of Directors May:

- (a) Hold meetings at such times and places as it deems necessary.
- (b) Admit, suspend, and expel members.
- (c) Appoint committees on particular subjects from members of the Board or from other members of the organization.
- (d) Audit bills and disburse funds of the organization.
- (e) Print and circulate documents.
- (f) Devise and carry into execution such other measures as it deems proper and expedient to promote the objectives of the organization, and to best protect the interest and welfare of the members.
- (g) The Directors may adopt such rules, regulations, and policies for the management of the organization and conduct its meetings so long as said rules, regulations, and policies do not conflict with these By-Laws or the By-Laws of the New Jersey Youth Soccer Association.

#### (04) Quorum

- (a) A majority of the Board of Directors shall constitute a quorum for the transition of business. If a quorum is not present, a lesser number of Directors may adjourn the meeting to a later day, not more than ten days later.

#### (05) Absence

- (a) Should any member of the Board of Directors absent themselves unreasonably from three consecutive meeting of the Board without sending a communication to the President or Secretary stating their reason for so doing, and if their excuse should not be accepted by the

members of the Board, their seat shall be declared vacant and the president may proceed to fill the vacancy.

(06) Vacancies

- (b) Whenever any vacancy occurs in the Board of Directors by death, resignation or otherwise, it shall be filled without any delay by a majority vote of the remaining Board of Directors at a special meeting called for that purpose.
- (c) The election shall be held within sixty (60) days after the occurrence of the vacancy
- (d) The person so chosen shall hold office for the remainder of the term in questions.

## **Article VII - Officers**

(01) Number –

The officers of this organization shall be: President, Vice President, Secretary, Treasurer, Registrar, Field/Equipment Coordinator, Boys Program Director, Girls Program Director, Micro / Intramural Director and appointed trustees.

(02) Method of Election

The officers of the organization shall be elected at the annual meeting of the organization.

## **Article VIII – Duties of the Officers and Directors**

(01) President

The President shall preside at the meetings of the organization and Board of Directors, and shall be a member with the right to vote on all committees, except the election committee.

The President shall be responsible for conducting the affairs of the organization and establish a club safety policy to guide and protect player members.

(02) Vice President

The Vice President shall:

1. In the event of the absence, death or disability of the President, assume all the duties of the office.
2. Be responsible for all training of the organization.
3. Be responsible for all grievances and ethics issues within the club.
4. Chair the grievance committee.

(03) Registrar

The registrar is responsible for all club registrants and the registration process in its entirety.

(04) Secretary

1. It shall be the duty of the Secretary to give notice of and attend all meetings of the organization and Board of Directors and keep a record of their doings.
2. Keep a list of the members of the organization.
3. Responsible for all communications.

4. Complying with the state and township requirements.
5. A secretary pro-tem may be appointed in the event of the absence or disability of the Secretary.

(05) Treasurer

1. The Treasurer shall be responsible for all monies and securities.
2. Keep records approved by the Board.
3. Provide a complete financial report at the annual meeting.
4. Having an audit completed each year.

(06) Boys Program Director

1. The Boys Program Director shall be responsible for the boys traveling program, its organization entirely.
2. Coordination of field practice
3. Game Schedules
4. Organization and representation of all teams with regards to coaches
5. All club entries into the league.
6. Any tournament related activities.

(07) Girls Program Director

1. The Girls Program Director shall be responsible for the girls traveling program, its organization entirely.
2. Coordination of field practice
3. Game Schedules
4. Organization and representation of all teams with regards to coaches
5. All club entries into the league.
6. Any tournament related activities.

(08) Micro-Intramural Director

1. The Director shall be responsible for the Micro & Intramural program, its organization entirely.
2. Coordination of field practice
3. Game Schedules
4. Organization and representation of all teams with regards to coaches

(09) Field / Equipment Coordinator

1. The Director shall be responsible for the fields in there entirely.
2. The Director shall be responsible for all of the organization's property and provide a property report at the annual meeting.
3. Coordination of field practice
4. Game Schedules
5. Field maintenance

## **Article IX – Trustees**

1. The first order of business each year to be conducted by the officers is to appoint the two trustees as members of the Board of Directors, with full voting rights to assist the Directors in the execution of their duties.
2. The first order of business each year to be conducted by the officers is to appoint trustees as members of the Board of Directors, with full voting rights to assist the Directors in the execution of their duties.
3. The trustees will fulfill the following positions:

- a. Tournament Director
- b. Web Director
- c. Trustees to fill the board to an odd number of officers if other positions have been combined for that fiscal term..

## **Article X – Committees**

### **(01) Standing Committees**

The Board of Directors shall appoint an adult member to chair the following committees:

- (a) Tournament Committee – Shall be responsible for all WDSI Tournaments in their entirety with the approval of the Board of directors.
- (b) Grievance Committee - Shall be responsible for all grievance and ethical issues under the direction of the Vice-President.

### **(02) Committee vacancies**

The committee chairpersons shall have the power to fill vacancies in the committee membership, maintaining compliance with Article IV.

## **Article XI – Coaches**

### **(01) Team Coaches**

The team coaches' names shall be submitted annually by the appropriate directors and approved by the Board of Directors. Team coaches shall be fully responsible for the organization and conduct of their team.

### **(02) Assistant Coaches**

The respective team coaches subject to the approval of the Board of Directors shall select the assistant coaches.

### **(03) Officials**

The Board of Directors shall, to the best of its ability, obtain qualified officials for all games.

## **Article XII – Charter**

The organization, when necessary, maintain a Charter in any appropriate New Jersey Youth Soccer Association affiliated league.

## **Article XIII – By-Law Amendments**

These By-Laws may be amended, repealed, or altered in whole or part, by a 2/3 majority vote at any duly organized meeting of the organization. Any proposed amendments must be read at the meeting prior to the voting.

## **Article XIV – Validity**

All past By-Laws or parts of past By-Laws in conflict with this document are hereby replaced. The invalidity of any section, clause, sentence, provision of these By-Laws shall not affect the validity of any other part of these By-Laws.

**Article XV – Enactment**

These By-Laws shall be in full force and effect from and after their passage, approval and recording.

Superseding previous By-Laws of West Deptford Soccer, Inc.  
Passed and adopted by West Deptford Soccer, Inc. on this 27th day of March 2017, by a vote of 19 for, 0 against, 0 abstaining.

Nancy Monte Carlo \_\_\_\_\_, President  
Mark Elison \_\_\_\_\_, Vice President  
Anthony Monte Carlo \_\_\_\_\_, Secretary